

Downtown Fort Lauderdale comes alive the first Sunday of each month along the historic New River for the 13th Annual SunTrust Sunday Jazz Brunch 2003 music concert series. This is one of the most popular events held in downtown Fort Lauderdale with five stages of FREE entertainment from 11:00 AM – 2:00 PM. You can purchase food from local restaurants and vendors set up along the Riverwalk. Beverages can be purchased from local non-profit organizations or if you choose to feel free to bring your own. Hand picked craft vendor display their wares during event hours. We encourage you to bring beach chairs and blankets for your comfort. New for the 2003 series all of our stages will have music themed each month to reflect a particular type of jazz music. Please join us for this outstanding music concert series Call our 24-hour hotline at 954-828-5363 for more information.

We are extending an invitation to you to apply for a booth during this year's event. There are a limited number of booth spaces available this year, and we encourage vendors to commit to a 6 month agreement. We will only select vendors that are appropriate for this event. We are also making plans for a Green Market to take place each month along the SW 2nd Street in front of the Museum of Discovery and Science. Look for the Green Market in February or March.

The following guidelines have been established to provide a clean environment and ambience for the patrons.

- ♪ All tents must be white.
- ♪ Set up begins at 6:30 am, all booths must be set up by 10:00 am. Shut down begins at 2:00 pm and everything must be removed by 3:00 pm or you may be ticketed by the Police.
- ♪ Vendors set up **at least one hour prior to the event start time** and remain open during all hours of the event.
- ♪ **All vehicles must be removed from your booth location and parked in the designated parking lot by 9:30am.**
- ♪ Vendors must supply the following items for their booths: Chairs, tables and white tent or canopy. All tables must be covered and skirted.

Enclosed is a vendor application for your product(s); pictures of your booth set up and product must be attached, all pictures will be returned to you upon request. If pictures are not with your application, you will not be considered. The completed package must be received in our office two weeks prior to the first month in which you plan to participate. **All booth locations are assigned in the order that they are received.**

If you have any questions, please do not hesitate to call me prior to the deadline at **954-828-6621** or e-mail at **StephanieB@ci.fort-lauderdale.fl.us**. Thank you for your support and I look forward to working with you during the event.

Sincerely,

Stephanie Brady, C.T.R.S.
Fort Lauderdale Parks and Recreation Department City Festivals Office



13th Annual SunTrust Sunday Jazz Brunch

ART/CRAFT& GREEN MARKET VENDOR APPLICATION 2003

Exhibitor(Company)Name: _____ ContactName: _____

Address: _____ City, State, Zip : _____

Telephone: _____ Fax: _____ E-Mail: _____

CRAFT / ART TO BE DISPLAYED: _____

PLEASE ENCLOSE PICTURES / PRICE RANGE OF ITEMS: _____ Do you accept credit cards? _____

BOOTH SELECTION

Vendors must supply their own tables, chairs, and coverings. All tents must be white. **All booth fees include 6% sales tax. 6 month agreements only.**

10 X 20 Standard double	\$530.00	\$ _____
10 X 10 Standard	\$286.50	\$ _____

SUB-TOTAL BOOTH SELECTION

\$ _____

TOTAL AMOUNT BOOTH FEE

\$ _____

APPLICATION DEADLINE: Two weeks prior to event, first Sunday of every month in 2003. Applications received after that date are subject to space availability. ****All booths are assigned on a first come, first serve basis.**

PAYMENT TERMS: A check for the full amount must accompany this application. No refunds on accepted packages.

Checks are to be made payable to: **City of Fort Lauderdale Parks and Recreation Department**
Mail to Attn: Stephanie Brady
1201 NW 55 St.
Fort Lauderdale, FL 33309

RELEASE: I the undersigned, do hereby forever discharge, release and hold harmless the City of Fort Lauderdale and its sponsors, of and from any and all manner of action, suits, damages, or claims whatsoever arising from any loss or damage to the person or persons or property of the undersigned while in the possession or under the supervision of the City of Fort Lauderdale. I hereby consent to all rules and regulations established for the festival and understand that the Festival Coordinator will have final authority. If accepted, I understand that my fee will not be refunded if all or part of the Festival is cancelled due to inclement weather or other acts of God over which the City of Fort Lauderdale has no control. I further understand that my fee will not be refunded if I am accepted and choose not to attend.

Submitted this _____ day of _____, _____ Accepted this _____ day of _____, _____

Exhibitor Name (Please print) _____

City of Fort Lauderdale _____

Signature _____

Signature _____